



SYED AMMAL ENGINEERING COLLEGE

(Approved by the AICTE New Delhi, Affiliated to Anna University, Chennai)

Dr.E.M.Abdullah Campus, Ramanathapuram-623 502, Tamil Nadu.

An ISO 9001:2015 Certified Institution

Website: www.syedengg.ac.in, Phone: 04567 222234, 9487304000, 8489304000, 8754888877

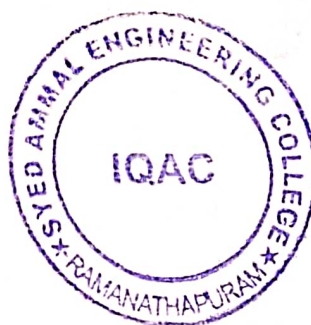
NBA Accredited departments (CSE & MECH)



Members of Internal Quality Assurance Cell

Academic Year 2021-2022(Term II)

S.No	Name of the Expert Member	Designation and Address	Role
1.	Dr. M. Periyasamy	Principal, Syed Ammal Engineering College, Ramanathapuram.	Principal/ Chair- person
2.	Dr. B. Jayalakshmi	Co-ordinator/ S&H, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College/ Co-ordinator
3.	Dr. Chinnadurai Abdullah	Correspondent, Syed Ammal Engineering College, Ramanathapuram.	Management Representative
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5.	Dr. S. Karthikeyan	HOD/MECH, Syed Ammal Engineering College, Ramanathapuram.	Senior Faculty
6.	Dr. N. Karthikeyan	HOD/PG-CSE, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
7.	Dr. S. Selvaperumal	HOD/EEE, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
8.	Dr. A.Kanmani	ASP/MBA, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
9.	Prof. G. Palani Selvan	HOD/CivilEngg, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
10.	Dr.R.Meikanda Ganesh Kumar	HOD/ MBA, , Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
11.	Dr. K. Jeyabalan	Placement Officer, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
12.	Mrs. B. Thenmozhi	Associate Professor, Department of Mathematics, Syed Ammal Engineering College, Ramanathapuram.	Faculty Member of the College
13.	Dr. K. Karthikeyan	Senior Scientist, ABB Global Service Private Ltd, Chennai.	Alumni
14.	Mr. B. Samsudeen	Senior Manager, Telstra India Private Limited, Chennai.	Alumni
15.	Mrs.K.Revathi	M/o Ms.M.Kavitha Shree, IV EEE	Parent
16.	Mr. S. Dinesh Raja	Managing Director, Smart Ladder Technologies, Chennai.	Employer





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Internal Quality Assurance Cell (IQAC)



19.01.2022

From

The Co-ordinator – IQAC

Syed Ammal Engineering College

Dear Sir / Madam,

Sub: Invitation to attend the IQAC meeting for the Academic Year 2021-2022 (Term II) – reg.

Greetings.

With respect to the subject mentioned above, I would like to invite you to attend the IQAC meeting for the Academic Year 2021-2022 (Term II) to be held on 24.01.2022 at 12.45 P.M in the Board Room. I kindly request you to make possible to attend the meeting

Your Cooperation is highly solicited.

Thank you.

With regards

IQAC Co-ordinator

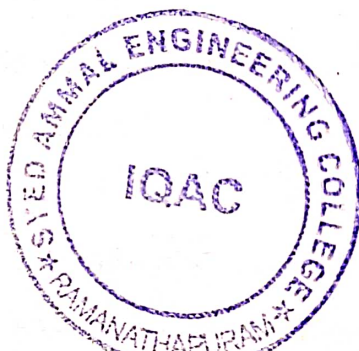
Principal/Chair Person

PRINCIPAL

SYED AMMAL ENGINEERING COLLEGE
LANTHAI. ACHUNTHANVAYAL (Po)
RAMANATHAPURAM-623 502.

Copy to

Members of IQAC



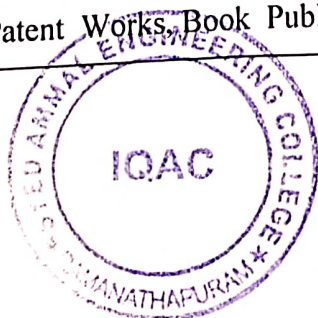


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Academic Year 2021-2022 (Term II)

Syed Ammal Engineering College Dr.E.M.Abdullah Campus, Ramanathapuram – 623 502.		IQAC Meeting	Period: Term II of the Academic year 2021- 2022
Date of Meeting : 24.01.2022		Time : 12.45 P.M	Venue: Board Room, SAEC
Agenda of the Meeting			
S.No.	Points of Discussion	Discussion by	
1.	Review of IQAC meeting held on 12.07.2021	IQAC Coordinator	
2.	Signing of MOU	Principal	
3.	Status of Research Projects, Funds, Publications, Organising and attending FDP's	Principal	
4.	ISO Surveillance Audit	Principal	
5.	Review & Status of NAAC and NBA accreditation	All HODs	
6.	Review of Placement of Students and training support in career services	Placement officer	
7.	Review of Feedback from the stake holders viz., Students, Parents, Alumni, Employer and corrective actions	Principal and All HOD's	
8.	Organising Alumni meet	Alumni meet Coordinator	
9.	Parents Teacher meeting	PTA –Convener	
10.	Approval of the value added courses, certificate programmes, VET courses	Principal and All HODs	
11.	Discussion about Academic audit and approving previous academic audit findings and corrective action	Principal and IQAC Coordinator	
12.	Discussion about Department Advisory Committee meeting	All HODs	
13.	Discussion about revised Committees of the institution	IQAC Coordinator	
14.	Discussion about the incentive to be provided for Paper publications, Patent Works, Book Publications, Copyrights etc.,	Principal	

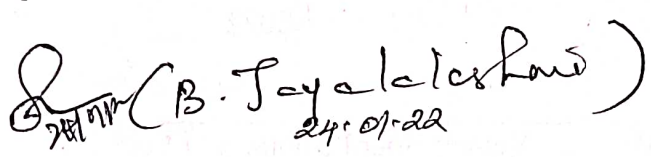
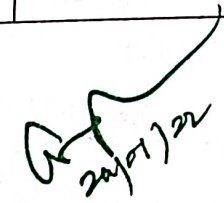




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15.	Any other points with the permission of chair	IQAC Coordinator
Prepared and Verified by  24.01.22		Approved by  24/01/22
Date 24.01.22		Date 24.01.22



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Date of Meeting: 24.01.2022

Time : 12.45 P.M

Venue : Board Room, SAEC

Minutes of Meeting			
S.No.	Points of Discussion	Action By	Target
1	Review of IQAC meeting held on 12.07.2021		
	IQAC coordinator reviewed the minutes of IQAC held on 12.07.2020	IQAC coordinator	
2	Signing of MOU		
	Initiating Start – up and signing of MoU's with various industries	Principal	
3	Status of Research Projects, Funds, Publications, organising and attending FDP's		
	Suggested the faculty to apply for various projects and funds from government organisations and also encourage to attend online FDP's and publishing papers	Principal	Forthcoming academic year
4	ISO Surveillance audit		
	Planned to conduct ISO Surveillance audit	ISO Convener	February 2022
5	Review & Status of NAAC & NBA accreditation		
	Elaborate discussion was made with regard to each criterion in NAAC & NBA application. Each criterion coordinator briefly explained about the contents of their criterion as well as the things to be carried out	All HODs	Review in the Next Meeting
6	Review of Placement of Students and training support in career services		
	Various training programmes will be arranged for improving the placement of	Placement officer	Forthcoming academic year



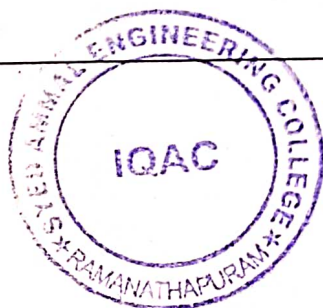


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	students		
7	Review of Feedback from the stake holders viz., Students, Parents, Alumni and Employer		
	The IQAC coordinator reviewed and analysed about the feedback of all stake holders such as Students, Parents, Alumni and Employer. The suggestions were provided.	Principal and All HODs	Review in the Next meeting
8	Organising Alumni meet		
	Planned to conduct Alumni meet	Alumni meet Coordinator	Review in the Next meeting
9	Parents Teacher meeting		
10	Approval for the value added courses, certificate programmes, VET courses		
	The Self learning courses offered for II, III and IV year students through Quality improvement cell(QIC) sponsored by Spoken Tutorial team, MHRD, Government of India in association with Anna University (Annexure I) has been approved.	QIC Convener	Forth Coming Academic year
11	To confirm the Schedule of Academic audit and approving previous academic audit findings and corrective action		
	IQAC committee informed the HODs of all Department to conduct the external academic audit by the faculty from the Central/State Government and Premier institutions. A sample received from the Department of EEE was submitted	Department of EEE conducted External Audit for the year 2020-2021 by Dr.K.Vijaya Kumar, IIIT,	



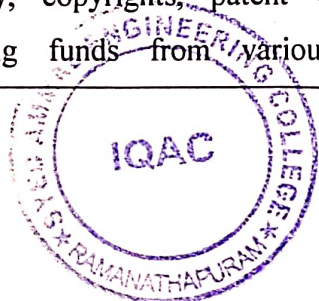


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		Design and Manufacturing on 16.7.2021 and got approved by the IQAC	
12	Discussion about Department Advisory Committee meeting		
	Committee discussed the details of Department Advisory Committee meeting and discussed about the sample received from the Department of EEE	Department of EEE conducted its Department Advisory Committee meeting for the Academic year on 9.7.2021 and got approved by the IQAC	
13	Discussion about revised Committees of the institution		
	All the committees has been revised	Revised Committee has been enclosed in the Annexure	
14	Discussion about the incentive to be provided for Paper publications, Patent works, Book publications, Copyrights etc.,		
	In order to motivate the faculty , it was decided to provide incentive to the faculty who publishes paper in Annexure I category, copyrights, patent works and receiving funds from various funding	Principal	Forthcoming Academic year





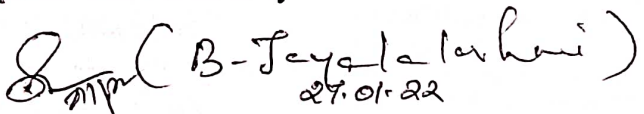

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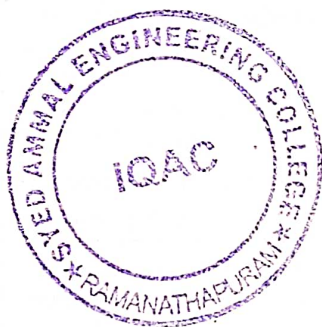


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	organisations		
15	Any other points with the permission of chair		
	Other points related to academic work will be discussed in the next IQAC meeting	IQAC Convener	IQAC meeting term II

IQAC coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

Prepared and Verified by  27.01.22	Approved by  27/01/22 PRINCIPAL SYED AMMAL ENGINEERING COLLEGE LANTHAL, ACHUNTHANVAYAL (Po) TRIPUNITHAPURAM-623 502
Date 27.01.22	Date 27.01.22





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