



SYED AMMAL ENGINEERING COLLEGE

(Approved by the AICTE New Delhi, Affiliated to Anna University, Chennai)

Dr.E.M.Abdullah Campus, Ramanathapuram-623 502, Tamil Nadu.

An ISO 9001:2015 Certified Institution

Website: www.syedengg.ac.in, Phone: 04567 222234, 9487304000, 8489304000, 8754888877

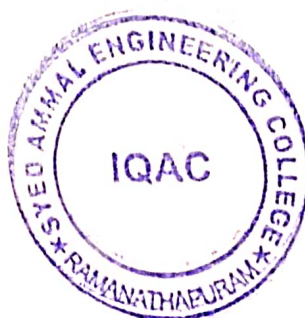
NBA Accredited departments (CSE & MECH)



Members of Internal Quality Assurance Cell

Academic Year 2021-2022(Term I)

| S.No | Name of the Expert Member | Designation and Address | Role |
|------|----------------------------|---|---|
| 1. | Dr. M. Periyasamy | Principal, Syed Ammal Engineering College, Ramanathapuram. | Principal/Chair- person |
| 2. | Dr. B. Jayalakshmi | Co-ordinator/ S&H, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College/ Co-ordinator |
| 3. | Dr. Chinnadurai Abdullah | Correspondent, Syed Ammal Engineering College, Ramanathapuram. | Management Representative |
| 4. | Dr. G. Mahendran | HOD/ECE, Syed Ammal Engineering College, Ramanathapuram. | Senior Faculty |
| 5. | Dr. S. Karthikeyan | HOD/MECH, Syed Ammal Engineering College, Ramanathapuram. | Senior Faculty |
| 6. | Dr. N. Karthikeyan | HOD/PG-CSE, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 7. | Dr. S. Selvaperumal | HOD/EEE, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 8. | Dr. B. Muthukumar | HOD/CSE, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 9. | Prof. G. Palani Selvan | HOD/CivilEngg, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 10. | Dr.R.Meikanda Ganesh Kumar | HOD/ MBA, , Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 11. | Dr. K. Jeyabalan | ASP/MBA, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 12. | Mrs. B. Thenmozhi | Associate Professor, Department of Mathematics, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College |
| 13. | Dr. K. Karthikeyan | Senior Scientist, ABB Global Service Private Ltd, Chennai. | Alumni |
| 14. | Mr. B. Samsudeen | Senior Manager, Telstra India Private Limited, Chennai. | Alumni |
| 15. | Mrs.K.Revathi | M/o Ms.M.Kavitha Shree, IV EEE | Parent |
| 16. | Mr. S. Dinesh Raja | Managing Director, Smart Ladder Technologies, Chennai. | Employer |





SYED AMMAL ENGINEERING COLLEGE

NBA Accredited UG Courses: CSE & MECH

An ISO 9001:2015 certified Institution

Internal Quality Assurance Cell (IQAC)



09.07.2022

From

The Co-ordinator – IQAC

Syed Ammal Engineering College

Dear Sir / Madam,

Sub: Invitation to attend the IQAC meeting for the Academic Year 2021-2022 (Term I) – reg.

Greetings.

With respect to the subject mentioned above, I would like to invite you to attend the IQAC meeting for the Academic Year 2021-2022 (Term I) to be held on 12.07.2021 at 12.45 P.M in the Board Room. I kindly request you to make possible to attend the meeting

Your Cooperation is highly solicited.

Thank you.

With regards

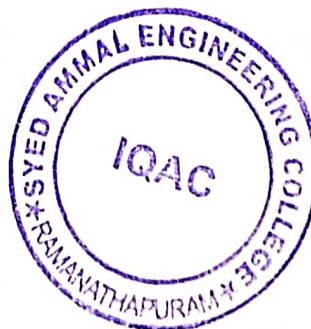

9.7.22
IQAC Co-ordinator

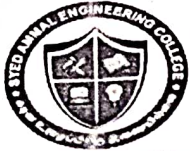

09/07/22

Principal/Chair Person
PRINCIPAL
SYED AMMAL ENGINEERING COLLEGE
LANTHAI, ACHUNTHANVAYAL (Po)
RAMANATHAPURAM-623 502.

Copy to

Members of IQAC





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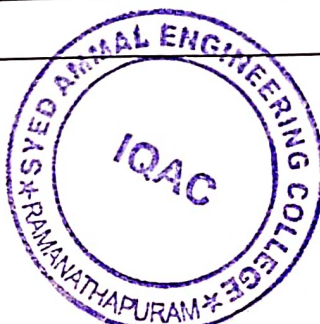
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NBA Accredited UG COURSES : CSE & MECH



| | | | |
|--|---|--|--|
| Syed Ammal Engineering College Dr.E.M.Abdullah Campus, Ramanathapuram – 623 502. | | IQAC Meeting | Period: Term I of the Academic year 2021- 2022 |
| Date of Meeting : 12.7.2021 Time : 12.45 P.M Venue: Board Room, SAEC | | | |
| Agenda of the Meeting | | | |
| S.No. | Points of Discussion | Discussion by | |
| 1. | Review of IQAC meeting held on 22.01.2021 | IQAC Coordinator | |
| 2. | Conduction of Offline classes for students | Principal | |
| 3. | Status of Research Projects, Funds, Publications, Organising and attending FDP's by faculty | Principal | |
| 4. | Conduction of Faculty orientation programme for young faculty members | IQAC | |
| 5. | Conduction of motivational programme for Bus Drivers, Canteen Staff, Cooking Staff, Securities and Cleaning Staff | IQAC | |
| 6. | Setting up of GATE and Aptitude Training cell | Principal | |
| 7. | Conduction of Activities by various Cells/Clubs/Chapters | Conveners of respective Cells/Clubs/Chapters | |
| 8. | Conduction of Two Days International Conference on "Innovative Research in Applied Engineering & Computing Methodologies" | HOD/MECH | |
| 9. | ISO Surveillance Audit | Principal | |
| 10. | Review & Status of NAAC & NBA accreditation | All HODs | |
| 11. | Review of Placement of Students and training support for career guidance services | Placement officer | |
| 12. | Review of Feedback from the stake holders viz., Students, Parents, Alumni, Employer and corrective actions | Principal and All HOD's | |
| 13. | Organising Alumni Meet | Alumni Association Coordinator | |
| 14. | Parents Teacher Meeting | PTA Convener | |





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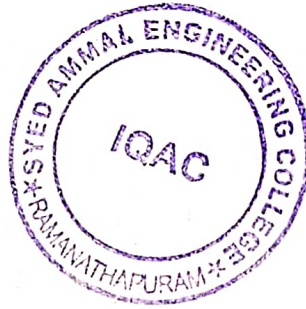
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| 15. | Approval of the value added courses/Add on courses, certificate programmes and VET courses | Principal and All HOD's |
| 16. | To confirm the Schedule of Academic audit and approving previous academic audit findings and corrective action | Principal and IQAC Coordinator |
| 17. | Any other points with the permission of chair | IQAC Coordinator |
| Prepared and Verified by  (B. Jaya Lakshmi) 12-07-21 | | Approved by  12/07/21 PRINCIPAL SYED AMMAL ENGINEERING COLLEGE R. S. ANTHAL. ACHUTHANVAYAL (Po) RAMANATHAPURAM-623 502. |
| Date | 12-07-21 | Date |





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Date of Meeting: 12.07.2021

Time: 12.45 P.M

Venue : Board Room, SAEC

| Minutes of Meeting | | | |
|--------------------|---|------------------|---------------------------|
| S.No. | Points of Discussion | Action By | Target |
| 1 | Review of IQAC meeting held on 22.01.2021 | | |
| | IQAC coordinator reviewed the minutes of IQAC held on 22.01.2021 | IQAC coordinator | |
| 2 | Conduction of Offline classes for students | | |
| | It is decided to conduct offline classes for II, III & IV years from the month of August 2021 as per the guidelines of government of Tamil Nadu | All HOD's | August 2021 |
| 3 | Status of Research Projects, Funds, Publications, organising and attending FDP's by faculty | | |
| | Suggested the faculty members to apply for various projects and funds from several government organisations and also encouraged them to attend online FDP's and publishing papers | Principal | Forthcoming academic year |
| 4 | Conduction of Orientation Programme for Young Faculty Members | | |
| | Planned to conduct Orientation Programme for Young Faculty Members by utilising the HODs of Various Departments and Senior faculty as the Resource Persons | IQAC | September 2021 |
| 5 | Conduction of motivational programme for bus drivers, canteen staff, cooking staff, securities and cleaning staff | | |
| | Planned to Conduct motivational programme for Bus Drivers, Canteen Staff, Cooking Staff, Securities and Cleaning | IQAC | September 2021 |





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NBA Accredited UG COURSES : CSE & MECH



| | | | |
|----|---|---|---------------------------|
| | Staff | | |
| 6 | Setting up of GATE and Aptitude Training cell | | |
| | Planned to set up GATE and Aptitude Training cell for the benefit of students at free of cost. The training cell will comprise members from various departments | Mr.P.Nedumal Pugazhendi, ASP/EEE for GATE cell and Dr.SP.Ganesan, HOD/Maths for Aptitude Cell | September 2021 |
| 7 | Conduction of Activities by various Cells/clubs/Chapters | | |
| | Various Cells/clubs/Chapters has to take responsibility for conducting various activities | Conveners of Various clubs | Forthcoming academic year |
| 8 | Conduction of Two Days International Conference on "Innovative Research in Applied Engineering & Computing Methodologies" | | |
| | Planned to Conduct Two Days International Conference on "Innovative Research in Applied Engineering & Computing Methodologies" | HOD/MECH | September 2021 |
| 9 | ISO Surveillance Audit | | |
| | Planned to conduct ISO Surveillance Audit | Convener ISO | September 2021 |
| 10 | Review & Status of NAAC & NBA accreditation | | |
| | Elaborate discussion was made with regard to each criterion in NAAC & NBA application. Each criterion coordinator briefly explained about the contents of their criterion as well as the things to be carried out | All HODs | Review in Next Meeting |
| 11 | Review of Placement of Students and training support for career guidance services | | |





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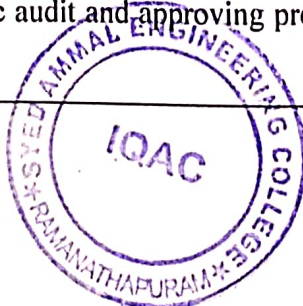
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|----|--|--------------------------------|--|
| | Various training programmes will be arranged for improving the placement of students | Placement officer | Forthcoming academic year |
| 12 | Review of Feedback from the stake holders viz., Students, Parents, Alumni and Employer | | |
| | The IQAC coordinator reviewed and analysed about the feedback of all stake holders such as Students, Parents, Alumni and Employer. The suggestions were provided. | Principal and All HODs | Review in Next meeting |
| 13 | Organising Alumni meet | | |
| | Planned to conduct Alumni meet | Alumni Association Coordinator | Review in Next meeting |
| 14 | Parents Teacher meeting | | |
| | The discussion was made with regard to conduction of online/offline PTA meetings | PTA Convener | Points for effective conduction of Parents Teacher Meeting in the next meeting |
| 15 | Approval for the value added courses, certificate programmes, VET courses | | |
| | The Self learning courses offered for II, III and IV year students through Quality improvement cell (QIC) sponsored by Spoken Tutorial team, MHRD, Government of India in association with Anna University (Annexure I) has been approved. | QIC Convener | Forthcoming Academic year |
| 16 | To confirm the Schedule of Academic audit and approving previous academic audit findings and corrective action | | |





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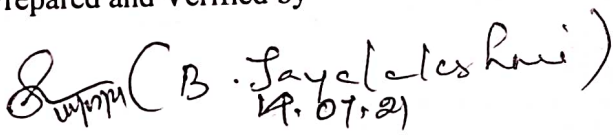

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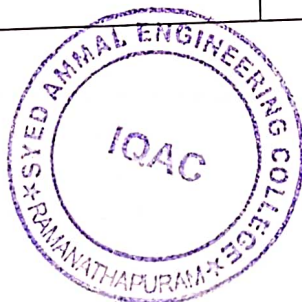
NBA Accredited UG COURSES : CSE & MECH



| | | | |
|----|--|---------------|----------------------|
| | Confirmed and Approved | Principal | |
| 17 | Any other points with the permission of chair | | |
| | Other points related to academic work will be discussed in the next IQAC meeting | IQAC Convener | IQAC meeting term II |

IQAC coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

| | |
|--|--|
| Prepared and Verified by  (B. Jayalalitha) 14.07.21 | Approved by  14/07/21 PRINCIPAL SYED AMMAL ENGINEERING COLLEGE LANTHAI. ACHUNTHANVAYAL (Po) RAMANATHAPURAM-623 502 |
| Date 14.07.21 | Date 14.07.21 |





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Members of Internal Quality Assurance Cell

Academic Year 2021-2022(Term I)

| S.No | Name of the Expert Member | Designation and Address | Role | Signature |
|------|----------------------------|---|---|-----------|
| 1. | Dr. M. Periyasamy | Principal, Syed Ammal Engineering College, Ramanathapuram. | Principal/ Chair- person | |
| 2. | Dr. B. Jayalakshmi | Co-ordinator/ S&H, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College/ Co-ordinator | |
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| 8. | Dr. B. Muthukumar | HOD/CSE, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College | |
| 9. | Prof. G. Palani Selvan | HOD/CivilEngg, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College | |
| 10. | Dr.R.Meikanda Ganesh Kumar | HOD/ MBA, , Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College | |
| 11. | Dr. K. Jeyabalan | Placement Officer, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College | |
| 12. | Mrs. B. Thenmozhi | Associate Professor, Department of Mathematics, Syed Ammal Engineering College, Ramanathapuram. | Faculty Member of the College | |
| 13. | Dr. K. Karthikeyan | Senior Scientist, ABB Global Service Private Ltd, Chennai. | Alumni | |
| 14. | Mr. B. Samsudeen | Senior Manager, Telstra India Private Limited, Chennai. | Alumni | |
| 15. | Mrs.K.Revathi | M/o Ms.M.Kavitha Shree, IV EEE | Parent | |
| 16. | Mr. S. Dinesh Raja | Managing Director, Smart Ladder Technologies, Chennai. | Employer | |

